

কামৰূপ প্ৰযুক্তিবিজ্ঞান
জালিত ১৯৭৫

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KAMPUR COLLEGE, KAMPUR

Kampur, Nagaon (Assam)-782426

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Session: 2022-23



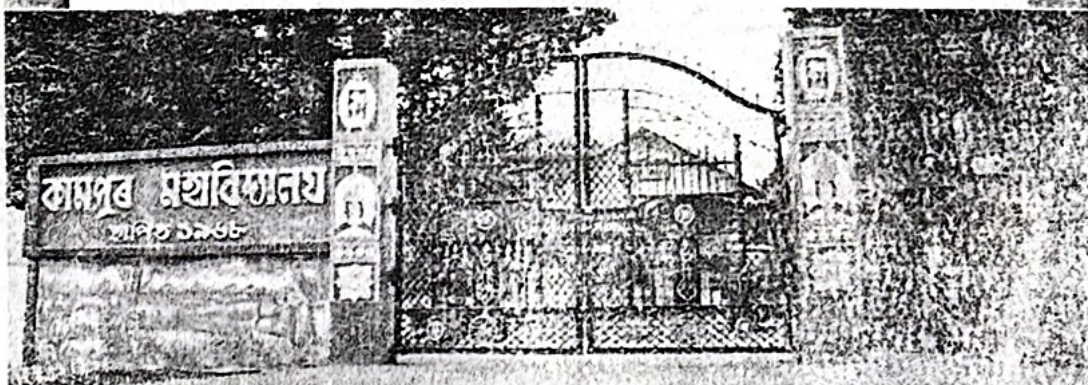
PEER TEAM

Dr. Sarat Borkotoky, Retired Principal, Nowgong College(Autonomous)

Dr. B. C. Neog, Principal, Jagiroad College, Morigaon, Assam

Date of Audit

28/06/2025



A. General Information

ITEM	DESCRIPTION	STATUS			REMARKS
GENERAL INFORMATION	Name of the College	Kampur College			
	Address of the College	Kampur, Nagaon, Assam- 782426			
	Website	https://www.kampurcollege.ac.in/			
	E-mail	kampurcollege1968@gmail.com			
	Phone No.	03672291866			
	Year of Establishment	1968			
	Affiliating University	Gauhati University			
	Last Accreditation Details	Cycle-2, 2023, CGPA- 2.1			
	UGC Recognition (2F & 12B)	Yes, on 03-03-2006			
	Programmes Offered	UG			
	Courses Offered	Assamese, Economics, Education, English, Folklore, Geography, Hindi, History, Philosophy, Political Science			
	Total area of the campus	12.40 acre			
	Total built up area	2.81 acre			
	Governing Body exists and Meetings are regularly held	Yes			
	Total Faculties/Streams	One (Arts)			
	Faculty Strength	Total Govt. Sanctioned Posts= 23 Working= 20, Vacant= 03			
		Sanctioned	Working	Vacant	
Arts (Govt. Sanctioned)		20	03		
Appointed by Management= 07					
Administrative Staff Strength	Senior Assistant: Total Strength= 01 Working= Nil, Vacant= 01				
	Junior Assistant: Total Strength= 01 Working= 01, Vacant= Nil				
	Grade IV: Total Strength= 04 Working= 01, Vacant= 03				
	Appointed by Management= 05				
Library Staff Strength	Librarian= 01 Working= 01, Vacant= Nil				
	Assistant Librarian= Nil Working= Nil, Vacant= Nil				
	Library Bearer= 01 Working= 01, Vacant= Nil				
	Appointed by Management= 02				

B. Criterion wise Details

I	CURRICULAR ASPECTS	
1.1.1.	The institution ensures effective curriculum delivery through a well-planned and documented process:	The college adheres to the curriculum prescribed by the parent university and implements mechanisms to ensure its effective delivery such as Academic Calendar, Class Routine, Induction Programme, Bridge Course, Teaching Plan, Etc.
1.1.2.	The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE):	The academic calendar highlights components of various activities with definite timelines: 1. Internal assessment such as class test, home assignment, quiz and sessional examination. 2. Group Discussion, Seminar, Projects, Practical, etc. 3. Mentoring 4. Other activities such as Extension Activities, Observance days, Co-curricular Activities, etc.
1.2.1	Number of Add-on/Certificate programs offered	5
1.2.2	No. of students enrolled in Certificate/Add-on programs	135
1.2.3	Members of Academic Council/BOS/ Course Design	Yes
1.2.4	Online learning facilities	Internet connectivity is available and Faculties utilised Interactive Boards in the classrooms and in Computer Centre.
1.2.5	Time table for (a) Regular Classes (b) Internal Exam	(a) Yes, regular class timetable prepared and followed. (b) Published periodic time table during internal exams.
1.2.6	Maintenance of student attendance register	Yes
1.3.1.	Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	Following crosscutting issues are addressed in syllabi of different departments: These are- Professional Ethics: Philosophy, English, Political Science and Education Gender: Political Science, English and Education Human Values: Assamese, Education, Philosophy, Hindi, Political Science and English Environment and Sustainability: Compulsory Environmental Studies, courses in Education and Geography
1.3.2	No. of courses that include experiential learning Through project work/ fieldwork/internship	4
1.3.3	No. of students undertaking project work/fieldwork/internships	58
1.4.1	Institution obtains feedback on the syllabus and its transaction at the institution from Students, Teachers, Employers, Alumni	The institution collects feedback from Students, Teachers, Employers and Alumni. Feedback analysed and accordingly takes actions on the basis of the reports.

2	TEACHING-LEARNING AND EVALUATION:	
2.1.1	Number of sanctioned seats	500
	Number of students admitted	755
	Number of students admitted from reserved categories	262
2.2.1	Institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	For Slow Learners: Remedial/Tutorial Classes, Free Library Books, Class Notes, Mentoring, Parent Meetings, Home Visits, etc. For Advanced Learners: Special Home Assignments, Participation in debates, Appearing in competitive examinations, Organisation of Academic Talks, etc.
2.2.2	Student-Full time teacher ratio	34 : 1
2.3.1	Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences	Experiential Learning: Project Work, Field Visits and Educational Tours, Practical. Participative Learning: Seminar, Group Discussion, Extension and Outreach Programmes, Co-curricular Activities. Problem-Solving: Class Tests and Quizzes, Home Assignments, Classroom Interactions.
2.3.2	Teachers use ICT enabled tools for effective teaching-learning process	Teachers use digital classroom, LMS, Google Forms, WhatsApp, College Website, etc.
2.4.1	Ratio of mentor to students for academic and other related issues	1 : 34
2.4.2	Number of full-time teachers with Ph.D.	8
2.4.3	Average teaching experience of full-time teachers in the same institution	13.32 years
2.5.1	Mechanism of internal assessment is transparent and robust in terms of frequency and mode.	Use of Rubrics, definite guidelines for Question Paper Design and Evaluation Process, Grievance Redressal Mechanism, Submission of Marks to the University.
2.5.2	Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient.	The college is committed to address student grievances in a timely and efficient manner through a designated cell with definite guidelines. Students can approach the Head of Department in case of errors in internal assessment. Any discrepancies found are rectified directly at the departmental level. If the student is not satisfied with the evaluation, they can apply to the higher authority for re-evaluation. Special internal examinations conducted, if students miss internal examinations due to valid reasons.
2.6.1	Teachers and students are aware of the stated Programme and Course outcomes of the Programmes offered to/by the Department.	1. POs and COs are uploaded to the college website. 2. Every department displays the POs and COs prominently on flex boards. 3. POs and COs are introduced to students during the induction programme.
2.6.2	Attainment of Programme outcomes and course outcomes are evaluated by the institution	1. Each department analyses students' performance in the internal evaluation and 2. Performance of students in the semester-I is compared with the final semester to track the progression.

2.5.3	Pass percentage of Students during the year	Appeared 139	Passed 123	Pass Percentage 88.49
2.7.1	Student Satisfaction Survey	Uploaded to the college website- https://kampurcollege.ac.in/upload/igac/1703782794.pdf		
3	RESEARCH, INNOVATION AND EXTENSION:			
3.1.1	Grants received from Government and non- governmental agencies for research projects / endowments.	Nil		
3.1.2	No. of research projects funded by government and non-government agencies	Nil		
3.1.3	Number of Seminars/Conferences/ Workshops conducted by the institution during the year	12		
3.2.1	Number of papers published per teacher in the Journals notified on UGC website/ other journal	14		
3.2.2	Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	36		
3.3.1	Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development	Yes		
3.3.2	Number of awards and recognitions received for extension activities from government / government recognized bodies during the year	11		
3.3.3	Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc.	17		
3.3.4	Number of students participating in extension activities at 3.3.3. above during the year	494		
3.4.1	The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	5		
3.4.2	Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year	10		
4	INFRASTRUCTURE AND LEARNING RESOURCES:			
4.1.1	Availability of adequate infrastructure and physical facilities viz. classrooms, laboratories, smart classrooms, ICT	Classroom= 12 Laboratories= 02 Smart Classroom= 04		

	facilities, LMS, etc.	ICT facilities= Computer learning centre, browsing centre, free Wi-Fi LMS= College website
4.1.2	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.	Cultural: Auditorium, sound system, music instruments. Sports: Playground, Indoor stadium, volleyball, basketball, and kabaddi courts.
4.2.1	Library is automated using Integrated Library Management System (ILMS)	Partially automated with KOHA (ILMS on Cloud based Service)
4.2.2	The institution has subscription for the following e-resources- 1. e-journals, 2. e-ShodhSindhu, 3. Shodhganga membership, 4. e-books, 5. Databases, 6. Remote access to e-resources	e-journals, e-books, Databases, Remote access to e-resources
4.2.3	Number of teachers and students using library per day over last one year	80
4.3.1	Number of Computers	35
4.3.2	Bandwidth of internet connection in the Institution	300 mbps
5	STUDENT SUPPORT AND PROGRESSION:	
5.1.1	Number of students benefited by scholarships and free ships provided by the Government during the year	640
5.1.2	Number of students benefitted by scholarships, free ships etc. provided by the institution/ non- government agencies during the year	Nil
5.1.3	Capacity building and skills enhancement initiatives taken by the institution	Soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills
5.1.4	Number of Students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	141
5.1.5	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees
5.2.1	Number of outgoing students placed during the year	21
5.2.2	Number of outgoing student progression to higher education	30
5.2.3	Number of students qualifying in state/national/ international level examinations during the year	22

5.3.1	Number of awards/ medals for outstanding performance in sports/ cultural activities at university/state/ national / international level	5
5.3.2	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities	Yes
5.3.3	Number of sports and cultural events/ competitions in which students of the Institution participated during the year	9
5.4.1	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	Yes
5.4.2	Alumni contribution during the year	Alumni engaged in counselling activities as and when college required their services. Their services and kinds matters a lot. Cash amount donated is very minimal and Less than 1 Lakh.
6	GOVERNANCE, LEADERSHIP AND MANAGEMENT:	
6.1.1	Institutional Development Plan exists and adherence to the plan	Yes
6.1.2	Organogram	Yes
6.1.3	Decentralised decision making	In administrative affairs decentralization is exercised empowering different committees such as G.B, Principal, IQAC, Purchasing Committee, Construction Committee, Library Committee etc. In academic affairs: Academic Committee, Admission Committee, Examination Committee, Routine Committee etc. are empowered. The senior most faculty of the college serves as the Vice-Principal who specially supervises different academic activities. HODs look after the day to day academic matters of their respective departments. The non-scholastic activities are done with the help of teacher-in-charges and secretaries from students' union.
6.1.4	ERP @ Administration	Administration, Finance and Accounts, Admission, Examination, MIS
6.2.1	Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	4
6.2.2	Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation/Induction Programmes, Refresher Course, Short Term Course etc.)	6

6.2.3	Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	1. Regular meeting of Internal Quality Assurance Cell (IQAC) 2. Feedback collected, analysed and used for improvements 3. Collaborative quality initiatives with other institutions 4. Participation in NIRF 5. Quality audit recognized by state, national or international agencies
7	INSTITUTIONAL VALUES AND BEST PRACTICES:	
7.1.1	Measures initiated by the Institution for the promotion of gender equity during the year	1. Designated cell- Gender Sensitisation and Internal Complaints Cell 2. Equitable representation in various bodies, committees and cells 3. Equal participation in curricular and co-curricular activities
7.1.2	The Institution has facilities for alternate sources of energy and energy conservation measures- 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid Sensor based energy conservation 4. Use of LED bulbs/ power efficient equipment	Energy conservation measures undertaken through 1. Solar Energy 2. Use of LED bulbs
7.1.3	Water conservation facilities available in the Institution- 1. Rain water harvesting 2. Bore well /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	The College maintains water conservation facilities through: 1. Rain water recharging through pits. 2. Construction of overhead tanks and well maintained running water taps for proper use 3. Maintenance of water bodies and distribution system in the campus
7.1.4	The institutional initiatives for greening the campus are as follows- 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. Landscaping with trees and plants	The College greenery is maintained through 1. Restricted entry of automobiles 2. Pedestrian Friendly pathways 3. Ban on use of Plastic 4. Landscaping with trees and plants
7.1.5	Quality audits on environment and energy are regularly undertaken by the Institution- 1. Green audit 2. Energy Audit 3. Environment audit	The College has undertaken 1. Green audit 2. Energy Audit 3. Beyond the campus environmental promotional activities

	4. Clean and green campus recognitions/ awards 5. Beyond the campus environmental promotional activities	
7.1.6	The Institution has disabled-friendly, barrier free environment 1. Built environment with ramps/lifts for easy access to classrooms 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading	Disabled friendly environment is created in the campus with the following facilities: 1. Buildings have ramps for easy access to classrooms 2. Disabled-friendly washrooms 3. Signage including display boards and signposts 4. Provision for enquiry and information: Human assistance, reader, scribe
7.1.7	Waste Management	1. Separate dustbins for bio-degradable and non-bio-degradable solid waste 2. Waste water is reused for gardening and other non-potable purposes 3. Biomedical waste, including sharps and used medical supplies, is meticulously segregated and safely disposed of 4. Designated bins are used to collect electronic waste, which is then sold to local vendors for safe disposal
7.1.8	Institutional initiatives in providing an inclusive environment	1. Bilingual or multilingual teaching methods 2. ST/SC, OBC and Minority Cell to address specific concerns 3. Showcase India's diverse cultures, including the unique traditions of Northeast, during college events
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	1. The Fundamental Rights and Duties enshrined in the Constitution are made accessible on the college website 2. Exercising right to vote during college elections 3. Showing respect for the national flag and anthem during Independence Day, Republic Day and other college events
7.1.10	The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard- 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics	The College has been maintaining a healthy academic environment following Assam Govt. Service Rules by all the employees and University prescribed rules and regulations to be followed by the students 1. When an employee joined in the college, she/he has been introduced the State Govt. Service Rules to be followed in the college. Additionally, faculties have to undergo orientation programmes in designated Staff Colleges. 2. Induction programme cum awareness programmes

	programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	organised for the newly admitted in the college on the first day of the academic session where all code of conducts and rules to be followed are explained by the Principal and HoDs of different departments. 2. College constituted various committees such as ICC, Anti-Ragging Committee, Grievance Redressal, Disciplinary Action Committee to monitor adherence to the Code of Conduct to be followed by the students.
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	Yes, all special days of National importance and some special days of importance are organised in the college.

LIBRARY	Total Library Collection= 17393	Text Book= 13456, Reference= 3937 Manuscripts= Nil, Periodicals: Journals= Online Periodical under NLIST Periodicals: Newspapers= 06 Periodicals: Magazine= 02
	Newly added resources? (Mention item-wise)	Book= 46, Journals= Nil E-Resources= E-resources under Digital Library
	Library Automated using which Standard Software?	KOHA Integrated Library Management Software
	Remote Access Facility?	Yes, available
	Accession Register maintained and regularly updated?	Yes
	Library Documents Classified and Arranged?	Yes
	Library Manual Yes/No	No
	Library committee Yes/No	Yes
	Best Practices, if any	• Open Access System • Wi-Fi Facility • Display of Newspaper and newspaper reading stand for users • Web-OPAC- for Online searching of books 24x7 • Suggestion/ Complaint Box • Orienting students through YouTube videos
EXAMINATION	Standard Photocopy and printing machines and other facilities	Yes
	Grievance Redressal Procedures are transparent	Designated Cell: Students' Grievance Redressal Cell is responsible for addressing all examination-related grievances. The procedures and mechanisms for handling grievances related to internal assessments are communicated through various channels, starting from the centrally organized student induction programme to individual teacher-level interactions.

		Transparency in Assessment: To ensure transparency, evaluated answer scripts of sessional exams, project reports and other assessments are shared with students. Any grievances or discrepancies in marks can be directly addressed with the concerned teacher. Special Consideration: The college provides special attention to students who are unable to appear for internal examinations due to medical emergencies or other valid reasons, ensuring they are given an opportunity to make up for missed assessments.
	Examination procedure is robust and transparent	The college uses continuous assessment, including class/unit tests, quizzes, home assignments, group discussions, seminars and presentations, to help students prepare for end-semester examination. Academic Calendar: An academic calendar outlines all internal assessments with clearly defined timelines for timely evaluations. Use of Rubrics: Grading rubrics, detailing evaluation criteria and weightage for each unit, are provided to students in advance for clarity and transparency. Question Paper Design: Sessional examination follow a format similar to final examination. Evaluation Process: Answer scripts are evaluated within 7 days of the end of examination. Students are given opportunity to review their scripts. Special accommodations provided for Children with Special Needs.
INFRASTRUCTURE	Computer Systems available	Yes
	Updated software available	Yes
	Wi-Fi facility	Yes
	Smart classroom and ICT enabled classroom	Yes
	Laboratory facility	Yes
	Auditorium	Yes
	Energy Conservation Measures	1. Solar energy 2. Use of LED Bulbs 3. Strictly monitors the switching off of fans and lights after use
	Sports infrastructure	Yes
EMPLOYEE WELFARE	General Welfare measures	Teachers' Common Room, separate departments for each subject, Parking Facilities, separate reading room for faculty members in the central library, the college and its stakeholders provide substantial financial assistance in serious medical conditions, Leave for Parent Organization Meetings, Representation in Governing Body from teaching and non-teaching staff, duty leave to attend professional development programmes

	Registered cooperative society	No
	Physical infrastructure for extracurricular activity	Cultural: Auditorium, sound system, music instruments, etc. Sports: Playground, Indoor stadium, volleyball, basketball, and kabaddi courts, etc.
	Canteen facility	Yes
	Drinking water facility	Yes
	Women Welfare Measures	Designated committee for gender sensitisation & internal complaints, CCTV, Girls' common room, equitable representation in various cells and bodies.
	Students Welfare Measures	Separate common rooms for boys and girls, computer centre, browsing centre, free access to library books for underprivileged students, emergency medical kits, etc.
	Whether all statutory cells (IC/Anti-ragging/ Grievance Redressal) are constituted and functioning as per norms?	Yes
	Facilities for Disaster Management	Disaster management cell, first aid room with medical kits, Fire extinguisher, Regular mock drills for earthquake/fire, Emergency contact numbers displayed prominently, collaboration with nearby hospital, Fire brigade and police station, etc.
	Facilities for Differentially abled	Built environment with ramps for easy access to classrooms, Signage including tactile path, lights, display boards and signposts, Human assistance, reader, etc.
	Hostel intake and seat filled	Under construction
	Hostel inmates' welfare	-
FINANCE AND ACCOUNTS	Are the financial audits conducted regularly?	Yes
	Status of Internal Audit	Up to 2023-24
	Status of Local/ External Audit	Up to October, 2020
	How is the audit objections met, if any?	
	Whether there are standard Procedures for purchases?	Yes. 1. Departments or offices identify the need for goods 2. The Principal reviews and approves the requisition in consultation with the purchase committee 3. For large purchases approval from the Governing Body is obtained 4. For purchases above certain limit three or more quotations are invited from reputed vendors and compared

		5. Payment is made via cheque/online transfer usually after delivery and inspection
	Are the ledgers and cashbook regularly maintained?	Yes
	Are the stock registers maintained and updated?	Yes
	Steps initiated for generation of fund	Self-financing certificate courses in Adobe Photoshop, Corel Draw, Page Maker, Microsoft Excel, Tally, Web Programming, Computer Application, etc., local public representatives are approached for LAD (Local Area Development) fund, the faculty members at individual and departmental level strives to mobilize funds from various funding agencies.

IQAC	IQAC is constituted as per norms	Yes
	Significant contribution for institutionalizing quality assurance (strategies and processes)	1. Academic calendar is meticulously prepared by the IQAC integrating both curricular and co-curricular activities to ensure a holistic learning experience. 2. A comprehensive master timetable is prepared at the start of each session to ensure organised classroom activities. 3. Induction programme is conducted to familiarise newly admitted students with the internal and external evaluation processes, and overall academic environment. 4. Bridge courses are designed to bridge the gap between the knowledge acquired in previous courses and the knowledge required for the current academic programme. 5. To ensure the timely completion of the curriculum, teachers prepare a detailed teaching plan for each topic in the syllabus. 6. Mentoring of students in different academic and non-academic issues is institutionalised. 7. Conducted NAAC assessment, NIRF, AISHE, Green Audit and Submitted AQAR. 8. Feedback from students on the curriculum and teaching is systematically collected and reviewed. 9. The college website is regularly updated, and all notices are promptly uploaded. Academic and administrative is conducted.
	Meeting and action taken Records	Yes
	Quality Assurance Initiatives	1. Regular meeting of Internal Quality Assurance Cell (IQAC)

		2. Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF, AISHE 4. NAAC accreditation 5. AQAR submission
	Contribution for reviewing and upgrading teaching learning process	1. Annual academic audits are conducted to document growth across various activities. 2. Feedback from stakeholders is systematically collected and analysed to identify areas for improvement. 3. IQAC holds regular meetings with the academic committee to monitor curriculum delivery, course progress and student performance. 4. Teachers are encouraged to adopt innovative methodologies, including the use of ICT tools, film screenings, distribution of learning materials, team teaching and faculty-student exchange programs to enhance curriculum delivery. 5. Emphasis is placed on the preparation of teaching plans to ensure timely completion of courses. 6. Infrastructure development, especially in ICT facilities, is prioritized to enhance learning experiences and academic outcomes. 7. Learning outcomes for different courses are assessed through continuous internal evaluations.
Two Best Practices	Best Practice I: Holistic Development of Students: A Journey of Growth and Excellence Objectives: 1. To provide students with opportunities to develop their personality, enhance self-confidence and build essential life skills such as time management, leadership and decision making. 2. To stimulate students' creative potential by offering platforms for artistic expression, problem-solving and innovation through various cultural, artistic, and academic extracurricular activities. The Context: The vision of the college is to achieve all-round development of students by combining academic pursuits with a range of other activities. The Practice: Physical Well-Being, Mental and Emotional Well Being, Socio-Cultural Development, Political Development, Academic Development. Best Practice II: Green Ambassadors: Leading the Change Objectives: 1. To develop leadership qualities among student volunteers by empowering them to lead eco-friendly initiatives and set an example for peers. 2. To encourage the adoption of sustainable habits within the campus community. The Context: Kampur College recognizes its responsibility to prepare environmentally conscious individuals who can lead by example and contribute to creating a greener future. The "Green Ambassadors: Leading the Change" initiative was born out of this vision to integrate environmental stewardship into campus life. The Practice: Tree Plantation Drives, Campus Clean-up Campaigns, Waste Segregation	

	Programs, Extension Activities, Awareness Programs.
Institutional Distinctiveness	Making an Inclusive and Empowered Society in Kampur (MIESK) The geospatial location of Kampur College is distinctive in nature. It is surrounded by hills and rivers and have a wide riverine plain agricultural area providing scope of livelihood to the economically backward people of Kampur. Pertinent point is that the people have been struggling with severe flood damages caused in every year. Apart from the Kampur Municipal (formerly town) area, the entire locality remains downtrodden as well as impoverished. As a higher education institution, Kampur College has the vision to end the backwardness of the entire southern part of Nagaon District of Assam. The mission of the college is to serve the needs of society in general and downtrodden classes in particular- imparting knowledge and developing skills and attitudes and even to inculcate all round values of human being. The college prioritizes community-cantered programs such as literacy drives, awareness programs, camps, ensuring its impact extends beyond the campus. Scholarships, mentorship programs, and fee waivers are provided to support economically disadvantaged students, fostering equal opportunities and academic inclusivity. Additionally, environmental sustainability initiatives, including tree plantations and waste management campaigns, promote ecological consciousness among students and the surrounding community.

C. NAAC Peer Team Recommendations from Cycle 2 and Compliance Status

Sl. No.	Recommendations	Compliance Status
1	College should take initiative to introduce Commerce & Science UG and PG courses in Arts	Application has been submitted to DHE, Assam
2	Creation of a Corpus Fund for "Earn and Learn Scheme" is needed	Created
3	Formation of efficient and functional Placement Cell	Formed
4	Hostel facility for Boys and Girl students to be made available	Hostel for Girls is under construction
5	Introduce Add-on / Certificate courses as Tally, GST, Soft Skill, Event Management, Tourism, paramedical sciences, research and Publication ethics, Gender Sensitization etc.	Introduced in Tally, Tourism, Nursery Teacher Training, etc.
6	Regular Assessment and Accreditation is necessary to update and develop the college.	AQARs for 2022-23 & 2023-24 have been submitted on time
7	Extra efforts are needed for enhancing results and minimizing drop-out rate	Increased efforts have been made over the past two years to enhance remedial teaching, mentoring, home visits, and related support activities
8	Recruit more teachers and non-teaching staff	As the recruitment of sanctioned staff is entirely dependent on government authorities, the college has engaged 8 guest faculty members and 9 non-teaching staff to meet its operational needs
9	Establishment of Language Lab	Application has been submitted to DHE, Assam for funding
10	Efforts must be there from teachers to get funding for their research from various funding agencies	During the academic year 2023-24, two faculty members submitted research funding proposals to the ICSSR

D. SWOC Analysis

STRENGTH

- For the past 54 academic years, the Kampur College has worked to instil the aspirants within an average radius of 45 kilometres in the southern Nagaon District, Assam.
- The true strength of our institution resides in its capacity to transform what appear to be social disadvantages into assets that belong to the economically disadvantaged groups of the society, particularly those from the rural and hilly regions of West Karbi Anglong District.
- The college is affiliated to Gauhati University. The College has been following the Zero-tolerance policy in ragging and sexual harassment matters and the college campus is regularly observed and grievances of any sort are properly redressed by the respective Cells and Committees. To build the confidence, college is providing Self- Defence Course to the girl students.
- The institute has made a deliberate effort to update its technology infrastructure and is effectively moving towards an ICT-enabled education system.
- With the joint efforts of teachers and students and the assistance of college administration, the college has been able to retain its environment friendly Ashram-like atmosphere. The college has received recognition for using solar energy for the past 10 years and has been verified by Green Audit intermediaries.
- The college has been successful in inspiring the students to succeed in their chosen fields of interest while still completing their required academic courses.
- The college has a coordinated Academic Platform that was established in collaboration with the leaders of neighbouring institutions. Through this platform, decisions regarding the development of the academic environment in the area can be formulated and carried out. This serves the college's academic interests to some extent.

WEAKNESS

- The families' lax attitude towards higher education stems from the constraints placed on them by social mores and economic deprivation, which act as a counterbalance to the college's efforts to increase enrolment and inspire those who are accepted to pursue excellence in higher education. High dropout rates are the effect of this.
- The college, which has been offering only Undergraduate Arts Programme for the past 54 academic years, has failed to give deserving local students the opportunity to pursue higher education in technical, medical, and commercial fields.
- For the past 54 years, the college has been unsuccessful in introducing post-graduate courses.
- The institution lacks the physical facilities and the teaching and non-teaching staff necessary to provide students with the potential benefits of NEP 2020. The authority of the college is striving towards the generation of resource mobilization.
- The college's external stakeholders' assistance is unsatisfactory.
- The college's feeder community's economic illiteracy made it difficult to introduce self-financed courses. On an average, scholarship programmes have funded more than 60% of enrolled students.
- The rural area around Kampur College, where the students are from, is prone to flood. Every year, floods harm these families and make it difficult for their children to pursue their academic and other goals.

OPPORTUNITY

- In the southern section of Nagaon District, Kampur College is the only higher education institution that is provincialized. Thus, if basic necessities are provided that are on line with NEP 2020, it can be the perfect institution to serve all demographic groups in this region.

- More than 40% of the college's faculty members are now well equipped to launch the institution's postgraduate programmes.
- The 143 villages of Kampur Taluk are home to a variety of religious groups, including Hindus, Muslims, Sikhs, and Christians, as well as Lalung, Kachari, Dimasa, Rabha, Karbi, and Tea Tribes, each with their own customs, attire, and way of life.
- The institution is the sole location in this region where it is possible to build a cultural centre and conduct tourism and research operations.

CHALLENGE

- The execution of all of NEP 2020's recommendations with limited infrastructure and resources necessitates a collaborative effort from all of the stakeholders and the college's authority.
- Catching students who fly out to other colleges rather than choosing Kampur College requires effective preparation through coordinated discussion with all campus stakeholders.
- The students' outlook on further education is dim as a result of their families' financial hardship. This pulls them in the direction of earning money, and as a result, the majority of students go for bonded labour outside of the state. Thus, the college's dropout rate rises.
- The prime financial source of the college is the admission fees of the students. For the last 5 years the Government of Assam is offering Admission Fee Waive Scheme for the students of UG level. Later, the Government of Assam, reimburse the fixed admission fee to the college authority. This provision of the Government has eliminated the financial autonomy in the prime financial source of the college authority. In such situation, the college authority is facing the challenge to create new source of financial mobilisation.
- To increase the rate of enrolment as per the recommendation of NEP, 2020.
- Being a single stream institution, it is a great challenge for the college to provide multidisciplinary and holistic education.

E. Perspective plan

CURRICULAR ASPECTS

- ☐ To provide holistic and multidisciplinary education in the line with NEP 2020.
- ☐ To introduce undergraduate programmes in science and commerce streams.
- ☐ To introduce undergraduate programmes in Sociology, Home Science, Information and Communication Technology and Library and Information Science.
- ☐ To introduce postgraduate programmes in Assamese, Education and English.
- ☐ To introduce post-graduate programmes under KKHSOU.
- ☐ To introduce carrier-oriented courses, soft and hard skill courses.
- ☐ To motivate faculty members to participate in curriculum development and design carries out by affiliating university.
- ☐ To collect feedback from different stakeholders on effectiveness of curriculum and its delivery.
- ☐ To conduct academic activities through collaborative mode.
- ☐ To ensure effective curriculum delivery using ICT tools.
- ☐ To propose the enhancement of number of teaching and non-teaching staff.
- ☐ To conduct student and faculty exchange programmes.
- ☐ To conduct analytical discussions on academic performance of students.
- ☐ To motivate teaching faculty to develop e-content for available online platforms including SWAYAM.

TEACHING-LEARNING AND EVALUATION

- ☐ To maintain fair and transparent admission process based on merit coupled with reservation policy of the GOI.
- ☐ To increase student intake capacity in existing courses and enhance student enrolment.

- ☐ To adopt student centric teaching-learning methodology viz. Experiential, Participative, Problem Solving, etc.
- ☐ To conduct professional development programmes for upgrading quality of teaching staff.
- ☐ To conduct capacity building programme on use of ICT in teaching and learning, question paper setting, evaluation of students' performance, etc.
- ☐ To devise effective mechanism to deal with exceptional children, especially with slow and fast learners.
- ☐ To establish outcome-based education by determining programme outcome, programme specific outcome and course outcome.
- ☐ To improve pass percentage of students by adopting robust mentoring system.
- ☐ To strive for maximising students' retention and minimising drop-outs.

RESEARCH, INNOVATIONS AND EXTENSION

- ☐ To promote research culture among teachers and students.
- ☐ To develop adequate research infrastructure in order to encourage research activities.
- ☐ To encourage faculty members to undertake research projects under various schemes.
- ☐ To publish a peer reviewed research journal of Kampur College annually.
- ☐ To encourage departments to publish departmental level newsletters, magazines, etc.
- ☐ To encourage teachers to publish research articles, books, chapters, etc. regularly.
- ☐ To conduct capacity building programmes on academic writing, publication ethics, research methodology, etc.
- ☐ To conduct national and international seminar/conference sponsored by different government and non-government agencies.
- ☐ To constitute IPR cell, Incubation cell, Extension cell, etc. for promoting innovative and creative ideas among teachers and students.
- ☐ To promote start-up and entrepreneurship among students in different fields.
- ☐ To organise outreach programmes to sensitise students on emerging socio-economic issues.
- ☐ To initiate industry-academia linkage for apprenticeship, internship, employment etc.
- ☐ To frame a robust mechanism to promote Indian Knowledge System among teachers and students of the college.
- ☐ To establish MoUs with different industries, agencies, institutes, organisations, etc. and thereby to promote collaborative quality initiatives.

Infrastructure and Learning Resources

- ☐ To place proposal for construction of new administrative and academic building.
- ☐ To increase and upgrade IT facilities.
- ☐ To extend and upgrade the existing CCTV surveillance system.
- ☐ To open a gymnasium.
- ☐ To renovate existing physical and academic infrastructure.
- ☐ To upgrade the library with latest available IT facilities and software.
- ☐ To augment sports infrastructure.
- ☐ To accelerate the access of e-learning resources.
- ☐ To increase number of subscriptions of journals.
- ☐ To increase number of text books and reference books in the library to cater to the students' needs.
- ☐ To conduct hands-on programmes on development of e-content.
- ☐ To hold capacity building programmes on use and access of e-learning resources for teachers and students.

Student Support and Progression

- ☐ To devise an appropriate and efficient student support mechanism for actual realisation of students' potentialities.
- ☐ To revive the lapsed Group Insurance Policy of students.
- ☐ To initiate scholarship facility for students to foster students' progression.
- ☐ To continue and maintain student's friendly atmosphere and robust grievance and redressal mechanism.
- ☐ To organise capacity development and skill enhancement programme for improving student's capability.
- ☐ To strengthen career guidance and counselling cell to facilitate guidance for competitive examinations and career counselling.
- ☐ To improve the rate of students' progression to higher studies.
- ☐ To enhance the rate of qualifying students in state/national level examinations.
- ☐ To encourage and motivate students to participate in co-curricular activities at university, state and national level.
- ☐ To form a placement cell to investigate placement opportunities and to arrange placements camps.
- ☐ To initiate consultancy service with students as volunteers.
- ☐ To ensure alumni engagement in overall performing of the college.

Governance, Leadership and Management

- ☐ To maintain democratic governance for smooth functioning of the college.
- ☐ To ensure decentralisation and participative management in administrative and academic affairs through active involvement of all stakeholders.
- ☐ To formulate short-term and long-term strategic plan by putting all inputs together from different bodies and cells of the college to step towards accomplishing vision and mission of the college.
- ☐ To devise mechanism for implementing recommendations of NEP 2020 in synchronise with the affiliating university.
- ☐ To strengthen e-governance policies in the areas of administration, finance, admission, examination and evaluation through ERP software.
- ☐ To ameliorate and reform the faculty empowerment strategies through well-defined performance appraisal system, professional development programmes, etc.
- ☐ To provide financial support to teachers to attend various professional development programmes.
- ☐ To conduct financial and quality audit regularly to chalk out shortcomings in operations.
- ☐ To explore and ensure resource mobilisation from self-financing courses, farming, etc. through active involvement of students to make them realise 'earn while learn'.
- ☐ To review contributions of IQAC towards creating quality culture in the college through SWOC analysis.
- ☐ To ensure regular submission of data to IQAC every year within the stipulated time framework.
- ☐ To prepare for the 3rd cycle of NAAC accreditation by 2027.

Institutional Values and Best Practices

- ☐ To initiate gender audit for promoting gender equity in the college.
- ☐ To renovate the existing solar energy plant.
- ☐ To manage degradable waste through vermi-composting.
- ☐ To manage non-degradable waste through establishing direct linkage with a Govt. Certified crushing unit.
- ☐ To initiate rain water harvesting project inside the college campus in collaboration with Soil Conservation Department, Govt. Of Assam.

- ☐ To plant and grow valuable trees in the college campus.
- ☐ To maintain disabled friendly and barrier free environment in the college campus.
- ☐ To conduct green and energy audit annually for ensuring eco-friendly environment in the college campus.
- ☐ To strengthen campus beautification and cleanliness cell to maintain clean and green campus.
- ☐ To organise environmental promotion activities beyond the college campus.
- ☐ To take initiatives for inclusive environment that promotes cultural, regional, linguistic and communal tolerance and harmony.
- ☐ To constitute Electoral Literacy Club to sensitise students towards constitutional obligations and rights.
- ☐ To introduce best practice award among departments, teaching staff and non-teaching staff on an annual basis.
- ☐ To promote energy conservation practices through usage of LED lights/fans and also through wide awareness creation campaigns.
- ☐ To ensure a tobacco-free and plastic-free campus through an enforcement mechanism, involving imposition and collection of fines from offenders.

Undertaking: The above report is summarised by the undersigned as per the directives received from the Peer Team members. The facts and information submitted here are true and original.



**Principal
Kampur College**



**IQAC Coordinator
Kampur College
IQAC Coordinator
Kampur College, Kampur**

Principal
Kampur College
Kampur, Nagaon, Assam

Compilation of the PEER Team Auditors Report:

The Academic and Administrative Audit was conducted in the College on 28-06-2025. Since peer review is the backbone of AAA, the internal Peer Team members for AAA was constituted by the college authority and accordingly the Peer Team members visited the college to review the mechanisms of the institute for monitoring and strengthening the academic quality and standards. The team was assisted by the IQAC Coordinator in conducting the audit, and it briefed the committee members about the objective of the audit and the procedure involved. The AAA Committee had a formal meeting with the Principal and the Staff members separately before and after the visits respectively. The Principal Dr. Ashim Bora presented the overview of the college, developments and the achievements made during the assessment years 2022-23 and 2023-24.

The members visited the departments and audited the infrastructural facilities such as classrooms, offices and interacted with the teaching and non-teaching staff to know the academic and administrative performances of the college. All the related documents were presented to the members. After completing all stages of inspection and interactions in the department, AAA Report covering the observations was prepared for the respective departments by the members. Individual department presented their reports including IQAC Coordinator and the Librarian. The committee further visited the central facilities such as the Examination section, Computer center, Placement cell, Laboratories, Library and other general facilities. The Committee, after going through all facilities, prepared the AAA report for the college covering the summarized observations and recommendations.

The initiatives undertaken by the Principal, the IQAC Coordinator and the academic departments were appreciated by the Peer Team. Being a single faculty Arts college, it needs more holistic approach to introduce multi-disciplinary approach as per the NEP-2020. The Peer Team suggested the IQAC and the college authority to implement the recommendations in a more holistic ways.

Academic and Administrative Audit outcomes:

S.No.	Details of Particulars	Remarks
1.	Total Teaching Staff and Total Non-Teaching Staff	Teaching Staff=28 Non-Teaching Staff=6
2.	Has the college been enlisted under section 2 (f) & 12(B) of the UGC Act 1956?	Yes
	Does the college has a website? Is it updated regularly?	Yes
3.	Has the institution prepares and follow institutional development (IDP) plan? YES	Yes
4.	Whether earlier NAAC accreditation held and what was the grade?	Yes, Cycle-2 (2023), CGPA 2.1
5.	Status of Office Automation? 1. Administration a. Admission Processes b. Enrolment c. Maintenance of Records d. Declaration of Results 2. Accounts a. Fees Collection b. Maintenance of Accounts YES	1. a. Admission Processes : Yes (through SAMARTH) b. Enrolment : Yes c. Maintenance of Records: Yes d. Declaration of Results: End Semester result declared by the University 2. a. Fees Collection: Manual b. Accounts maintenance : Manual
6.	Is the college library automated? a. Records of Books b. Issue and return of books	a. Records of Books : Koha Library Software b. Issue and return of books : YES
7.	Does the library provide open access facility? a. To all b. To the faculty members only YES (to all)	Yes
8.	Is there internet facility in the library? a. For all b. For the faculty members only	YES (for all)
9.	Is there an anti-ragging cell in the college?	Yes
10.	Are there any student welfare schemes?	Yes
11.	is there a ICC in the college?	Yes
12.	is there a registered and functional alumni association	Yes
13.	Governing Body exists and Meetings are regularly held	Yes, Govt. constituted GB along with all the stakeholders. Meeting held regularly
14.	Internal Audit held regularly?	Yes, Annual Audit done by CA
15.	Local Audit held regularly?	No, Govt engaged Auditor form time to time.

F. Recommendations

1. Enhancement of Research Activities: The College management needs to-

- ❖ Encourage faculties to publish more quality research papers in reputed peer-reviewed journals.
- ❖ Conduct capacity-building workshops on research methodology, academic writing, and plagiarism awareness.
- ❖ Form an Institutional Research and Innovation Cell to promote and support research activities.
- ❖ Facilitate inter-disciplinary research and collaborative projects with other institutions and agencies.

2. Strengthening Industry-College Interaction: The College IQAC needs to-

- ❖ Forge partnerships with local industries and business establishments, other institutions for internships, training, and placement support.
- ❖ Create an Industry-Academia Interaction Cell to coordinate guest lectures, hands-on workshops, and industrial visits.

3. Library Modernization and Preservation: The College Librarian/Library Committee needs to-

- ❖ Digitize rare manuscripts and old books; initiate a preservation project for rare and heritage literature.
- ❖ Create a dedicated archive section for rare collections and ensure proper cataloguing and climate-controlled storage.

4. Curriculum Enrichment and Indian Knowledge System (IKS): The College IQAC needs to-

- ❖ Introduce short-term certificate courses on Indian Knowledge Systems (e.g., ancient science, philosophy, education, and culture).
- ❖ Integrate Indian traditional knowledge, local history, and indigenous literature into the curriculum where relevant.
- ❖ Collaborate with IKS centres under UGC or HEIs for resource materials and faculty training.

5. Student Exposure and Heritage Awareness: The College IQAC needs to-

- ❖ Organize heritage site visits to historical and cultural locations in Assam and neighbouring regions.
- ❖ Encourage students to explore local history and culture through field projects and photo documentation.

6. Use of ICT in Teaching-Learning: All Faculties should proactively learn and utilise

- ❖ smart classroom tools, digital contents, and utilise blended learning models in regular classes.

7. Student Support and Skill Development: The College management should encourage IQAC to-

- ❖ Introduce job-oriented and skill-based add-on courses in collaboration with industry and training institutes.

8. Extension and Outreach: The Faculties of the Academic Departments needs to-

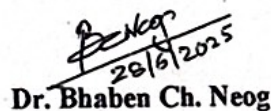
- ❖ Promote faculty and student participation in community engagement programs.

9. Infrastructure upgradation: The College Management needs to-

- ❖ Upgrade laboratory and classroom facilities for a better learning environment.

Signature of the Peer Members


(Dr. Sarat Borkotoki)


29/6/2025
Dr. Bhaben Ch. Neog